

RUFF HOUSING

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

Date _____

PERSONAL INFORMATION

(Please Print)

NAME _____
(Last) (First) (Middle)

ADDRESS _____
(Street) (City) (State) (Zip)

TELEPHONE NUMBER () _____ E-MAIL ADDRESS _____

Are you 18 years of age or older? Yes No

Have you ever been convicted of any misdemeanor or felony (this includes, without limitation, pleading guilty, pleading no contest, or having a finding of guilt)? (Conviction will not necessarily disqualify your application from consideration.) Yes No

If yes, where, for what, and give dates: _____

Type of Position Applying for: _____
(Describe)

Full-Time Part-Time Temporary

Date available to start work? _____

Will you work overtime hours? Yes No

Do you have a reliable means of transportation to and from work? Yes No

Were you referred by a current employee? Yes No If yes, who? _____

Are you able to perform the essential functions of the job for which you are applying with or without a reasonable accommodation? (Job description and essential job function sheet are available upon request.) Yes No

Please list below three persons you have known for at least one year (exclude former employers and relatives).

Name and Occupation	Address	Phone Number

EDUCATIONAL BACKGROUND

Type of School	Name and Address	Course of Study	Did you graduate?	List Degree or Diploma
High School				
College				
Graduate School				
Business or Trade				
Other				

WORK HISTORY (LIST MOST RECENT EMPLOYER FIRST)

Date, Month and Year	Employer's Name, Address, Phone	Supervisor's Name, Address, Phone	Job Title and Duties	Salary		Reason for Leaving
				Start	End	
From:						
To:						
From:						
To:						
From:						
To:						
From:						
To:						

Are you known to schools/references/employers by another name? Yes No

If yes, please indicate the name(s): _____

Hours you are available to work:

Monday _____ Friday _____
 Tuesday _____ Saturday _____
 Wednesday _____ Sunday _____
 Thursday _____

List any special skills or training you feel we should be aware of in considering your application:

* * *

Computer Program Experience: MS Office Excel Access Windows Other _____

Office Equipment Experience: Copier Fax

APPLICANT STATEMENT

1. My signature authorizes Paws 4 Fun, LLC dba Ruff Housing Doggie Daycare (“Ruff Housing”) or its authorized agents to conduct a thorough investigation of all statements, written and oral, made by me during the employment application process, including without limitation, information concerning my employment positions, law enforcement record, driving record, and educational background. I hereby authorize all persons, companies or other entities connected with any such informational request, including without limitation, current or prior employers and law enforcement agencies to provide any and all information they may have regarding me or my employment. I release and agree to indemnify Ruff Housing its authorized agents, and its employees, and all other persons, companies, and other entities from any and all liability arising out of such investigation, including without limitation any liability for furnishing information or for taking any action based on the information provided.

2. I hereby certify that all responses set forth during my employment application process are true and complete. I understand and agree that any falsification, misrepresentation, or omission either on the employment application form or in my responses to questions asked during the interviewing or examination process may disqualify me from further consideration for employment, or if employed by Ruff Housing, will subject me to immediate termination, whenever the falsification or omission is discovered. In this regard, where an item is left blank on the employment application, it is because there is no information within its scope.

3. I understand that a drug screen may be required before and during my employment. In addition, I authorize a medical examination, including a drug and/or alcohol screen, by an examiner selected by Ruff Housing if I am made a contingent offer of employment. I release and agree to indemnify Ruff Housing, its authorized agents, and its employees, and all other persons, companies, and other entities from any and all liability arising out of any medical examination or drug/alcohol screen or for the taking of any action based on the results of any medical examination or drug/alcohol screen.

4. I agree and consent that Ruff Housing may inspect any Ruff Housing property at any time and for any reason, without notice. This property includes, without limitation, work stations, computers, offices, desks, lockers, voice mail, and filing cabinets. Additionally, I agree and consent that any personal items I bring onto Ruff Housing premises are subject to inspection at any time and for any reason, without prior notice.

5. I understand and agree if I am employed by Ruff Housing, my employment is at-will so that I may terminate my employment at any time and for any or no reason. Likewise, the Company can terminate my employment at any time and for any or no reason. I also understand and agree that nothing contained in the Ruff Housing employment application or in the granting or conducting of an interview or anything set forth in any oral or written statement, communication, or policy now or in the future constitutes or creates or is intended to constitute or to create a contract or promise between me and Ruff Housing for employment, hours of work, or for the providing of benefits. Moreover, I acknowledge that Ruff Housing may modify, revoke, suspend, terminate or change any or all of its plans, policies, or procedures at any time, without prior notice. No promises or guarantees regarding employment, hours of work, or for the providing of benefits have been made to me. I further understand and agree that no such promise or guarantee is binding on Ruff Housing unless it is in writing signed by me and the President of the Company and that document states that the employment relationship is not “at-will” and details the specific promise or guarantee.

Applicant’s Signature

Date

Please return application to one of the following, Attention: Hiring Manager:

E-mail: apply@ruffhousing.com

Fax: (336) 765-8132

Mailing Address: 336 Witt Street, Winston-Salem, NC 27103